

Metro Flood Diversion Authority Finance Committee Meeting Minutes

4:00 P.M. – March 22, 2023

City of Fargo Commission Chambers

A regular meeting of the Metro Flood Diversion Authority Finance Committee was held on March 22, 2023. The following members were present: Bernie Dardis, Mayor, City of West Fargo; Dr. Tim Mahoney, Mayor, City of Fargo; Chad Peterson, Cass County Commissioner; Terri Gayhart, City of Fargo Finance Director; Lori Johnson, Clay County Auditor/Treasurer; Mike Redlinger, Administrator, City of Fargo; Dave Piepkorn, Fargo City Commissioner; Shelly Carlson, Mayor, City of Moorhead; Mike Rietz, City of Moorhead Assistant City Manager; Rick Steen, Cass County Joint Water Resource District and Brandy Madrigga, Cass County Finance Director.

Member(s) absent: no members were absent.

1. CALL TO ORDER

Mayor Dardis called the meeting to order at 4:00 PM. Roll call was taken, and a quorum was present.

**2. APPROVE MINUTES FROM THE FEBRUARY 2023 MEETING
MOTION PASSED**

Mayor Mahoney moved to approve the minutes from the February 2023, meeting and Mr. Piepkorn seconded the motion. On a voice vote, the motion carried.

**3. APPROVE ORDER OF AGENDA
MOTION PASSED**

Mayor Mahoney moved to approve the order of the agenda and Mayor Carlson seconded the motion. On a voice vote, the motion carried.

4. APPROVAL OF BILLS

Ms. Gayhart reported that \$8,539,399 are the bills received through March 15, 2023, and are payable to the usual vendors, with Cass County Joint Water Resource District being the largest at \$8,348,957.

Additional bills include Ohnstad Twichell at \$98,333, Clay County at \$87,318 and Cass County at \$4,789.

MOTION PASSED

Mayor Mahoney moved to approve the bills as presented and Mayor Carlson seconded the motion. On a roll call vote, the motion carried.

5. FINANCIAL REPORT

Ms. Gayhart reported that we have \$179,543,211 in assets, \$210,457 in liabilities and the current net position is \$179,332,754.

6. EXECUTIVE DIRECTOR FINANCIAL REPORT

Mr. Paulsen reported that our current revenue is \$226,550,000, the current month income is \$1,015,000 and the year-to-date total is \$1,132,000.

The budget continues on track and MOUs remain the third largest expenditure to date. The operations budget also continues to track on target and there are no issues or concerns.

7. CONTRACTING ACTIONS

a. DA Board Approval Contracting Action

Mr. Paulsen provided an overview of the following contracting action:

- New Services Agreement, Amendment 0 – This is a new services agreement for 2023 mowing and weed control services for Diversion Authority owned properties. An RFQ was sent to four companies for this work and two responses were received. JT Lawn Services was the lowest bidder for this work and completed this work for the Diversion Authority in 2022. JT Lawn Services & Landscaping, LLC - \$69,600.

MOTION PASSED

Mayor Carlson moved to approve the contracting action as presented and Mr. Piepkorn seconded the motion. On a roll call vote, the motion carried.

8. OTHER BUSINESS

There was no other business to report.

9. NEXT MEETING

The next meeting will be April 26, 2023.

10. ADJOURNMENT

The meeting adjourned at 4:09 PM.