

Metro Flood Diversion Authority Finance Committee Meeting Minutes

4:00 P.M. – February 22, 2023
City of Fargo Commission Chambers

A regular meeting of the Metro Flood Diversion Authority Finance Committee was held on February 22, 2023. The following members were present: Bernie Dardis, Mayor, City of West Fargo; Dr. Tim Mahoney, Mayor, City of Fargo; Chad Peterson, Cass County Commissioner; Terri Gayhart, City of Fargo Finance Director; Lori Johnson, Clay County Auditor/Treasurer; Mike Redlinger, Administrator, City of Fargo; Dave Piepkorn, Fargo City Commissioner; Shelly Carlson, Mayor, City of Moorhead; Mike Rietz, City of Moorhead Assistant City Manager and Rick Steen, Cass County Joint Water Resource District.

Member absent: Brandy Madrigga, Cass County Finance Director.

1. CALL TO ORDER

Mayor Dardis called the meeting to order at 4:00 PM. Roll call was taken, and a quorum was present.

**2. APPROVE MINUTES FROM THE JANUARY 2023 MEETING
MOTION PASSED**

Mayor Carlson moved to approve the minutes from the January 25, 2023, meeting and Mr. Peterson seconded the motion. On a voice vote, the motion carried.

**3. APPROVE ORDER OF AGENDA
MOTION PASSED**

Mr. Peterson moved to approve the order of the agenda and Mayor Carlson seconded the motion. On a voice vote, the motion carried.

4. APPROVAL OF BILLS

Ms. Gayhart reported that \$2,765,584 are the bills received through February 14, 2023, and are payable to the usual vendors, with Clay County being the largest at \$1,205,608 and Cass County Water Resource District at \$864,587.

MOTION PASSED

Mr. Grindberg moved to approve the bills as presented and Mr. Peterson seconded the motion. On a roll call vote, the motion carried.

5. FINANCIAL REPORT

Ms. Gayhart reported that we currently have \$182,035,895 in assets; \$2,606,976 in liabilities and the current net position is \$179,428,919.

MOTION PASSED

Mr. Peterson moved to approve the financial report as presented and Mayor Carlson seconded the motion. On a voice vote, the motion carried.

6. EXECUTIVE DIRECTOR FINANCIAL REPORT

Mr. Paulsen reported that our current revenue is \$226,550,000, and sales tax income for January is \$7,115,000 from the City of Fargo and \$3,569,000 from Cass County. Costs to date are \$11,121,715, with the majority of expenses being in MOUs and City of Fargo projects. There was no reimbursement from CCJWRD in January.

7. 2023 CASH BUDGET CHANGE REQUESTS

- BCR008 adding program budget into the 2023 Cash Budget for recreational grant research - \$30,000.

MOTION PASSED

After lengthy discussion, Mr. Grindberg moved to table item BCR008 until there is additional clarification regarding the request and bring that information to the full Board for discussion. Mr. Peterson seconded the motion and on a roll call vote, the motion carried with Mayor Mahoney and Mr. Piepkorn voting nay.

- BCR009 adding program budget into the 2023 Cash Budget for HMG TO 101, Amendment 6 - \$2,176,935.

- BCR010 adding program budget into the 2023 Cash Budget for HMG TO 102, Amendment 4 - \$269,100.

MOTION PASSED

Mr. Grindberg moved to approve items BCR009 and BCR010 and Mr. Peterson seconded the motion. On a roll call vote, the motion carried.

8. CONTRACTING ACTIONS

a. DA Board Approval Contracting Actions

Mr. Paulsen provided an overview of the following contracting actions:

- MSA 2023 – Revision 1 – This revision is to update the MSA to resolve audit findings. The main content has not changed with the exception of minor updates in the wording of the MSA. Braun Intertec - 0.00.
- TO 101, Amendment 6 – This amendment includes balancing the 2022 budget by the amount of fee appropriated but not expended in FY 2022; additional scope for utility relocation design and coordination; additional scope for P3 design review and comment; additional scope and budget for water well drill contractor; additional budget for 2025-2026 facility plans for SRF Clean Water Loan application; and added budget for the OHB project to include the scopes for WP-43B. HMG-\$2,861,391.49.

MOTION PASSED

Mayor Carlson moved to approve both contracting actions as presented and Mr. Grindberg seconded the motion. On a roll call vote, the motion carried.

9. OTHER BUSINESS

a. BNSF Railway Land Acquisition Directive

Mr. Bakkegard provided an overview and summary of LAD-ND-00077:

The acquisition of property rights on the following properties are recommended and directed. These properties are impacted by the Project and are needed for construction and operation. This LAD authorizes the CCJWRD to acquire the property rights for the following Storm Water Diversion Channel and Associated Infrastructure properties. The acquisition of these properties is expected to be completed in 2023.

1236A LAND BNSF Railway

1236B LAND BNSF Railway

NA LAND BNSF Railway – Tracts F and G from attached certificates of survey

Property Acquisition Budget for above listed OINs: \$1,234,500.00*

*Includes purchase price of \$1,232,000.000 and administrative fee of \$2,500.00.

MOTION PASSED

Mr. Peterson moved to approve the LAD as presented, and Ms. Gayhart seconded the motion. On a roll call vote, the motion carried.

10. NEXT MEETING

The next meeting will be March 22, 2023.

11. ADJOURNMENT

The meeting adjourned at 4:54 PM.