

**Metro Flood Diversion Authority
Finance Committee
Meeting Minutes
4:00 PM – August 25, 2021**



A regular meeting of the Metro Flood Diversion Authority Finance Committee was held on August 25, 2021. The following members were present: Bernie Dardis, Mayor, City of West Fargo; Dr. Tim Mahoney, Mayor, City of Fargo; Dan Jacobson, Chairman, Cass County Joint Water Resource District; Kent Costin, City of Fargo Finance Director; Lori Johnson, Clay County Auditor/Treasurer; Mike Redlinger, City of Fargo Assistant Administrator; Dave Piepkorn, Fargo City Commissioner; Mike Rietz, City of Moorhead Assistant City Manager; Shelly Carlson, Mayor, City of Moorhead and Rick Steen, Cass County Commissioner.

Member absent: Chad Peterson, Cass County Commissioner.

1. CALL TO ORDER

Mayor Dardis called the meeting to order at 4:01 PM. Roll call was taken, and a quorum was present.

2. APPROVE MINUTES FROM THE JULY 21, 2021, MEETING

MOTION PASSED

Mr. Steen moved to approve the minutes from the July 21, 2021, meeting and Dr. Mahoney seconded the motion. On a voice vote, the motion carried.

3. APPROVE MINUTES FROM THE AUGUST 9, 2021, SPECIAL MEETING

MOTION PASSED

Mr. Jacobson moved to approve the minutes from the August 9, 2021, special meeting and Mayor Carlson seconded the motion. On a voice vote, the motion carried.

4. APPROVE ORDER OF AGENDA

MOTION PASSED

Mr. Steen moved to approve the order of the agenda and Mr. Costin seconded the motion. On a voice vote, the motion carried.

5. APPROVAL OF BILLS

Mr. Costin reported that \$9,301,741.40 are the bills payable through August 18, 2021. They are the typical monthly bills with a few incidentals.

Mayor Carlson inquired as to why the 4% administrative fee still exist on the City of Fargo listing of charges. She stated that there is no information regarding the justification of the 4% fee.

Mr. Costin stated that the 4% administrative fee issue has not been resolved and clarity is needed. Mayor Carlson recommended that a team be assembled to draft a policy and present it to the finance committee regarding the basis of the 4% administrative fee. Mayor Dardis indicated that he will visit with Mr. Paulsen to determine the makeup of the team and schedule a meeting.

MOTION #1

MOTION PASSED

Mayor Carlson moved to pay the City of Fargo bill, withholding payment of the 4% administrative fee, and Mr. Steen seconded the motion. On a roll call vote, the motion carried with Dr. Mahoney, Mr. Costin, Mr. Redlinger and Mr. Piepkorn voting nay.

MOTION #2

MOTION PASSED

Mayor Carlson moved to approve the remaining bills as presented by Mr. Costin and Mr. Steen seconded the motion. On a roll call vote, the motion carried.

6. FINANCIAL REPORT

Mr. Costin reported that \$721,990,939 are the total expenditures to date. Mr. Costin also reported that our current net position is \$103,687,246.

MOTION PASSED

Mr. Steen moved to approve the financial report as presented by Mr. Costin and Mr. Rietz seconded the motion. On a roll call vote, the motion carried.

7. EXECUTIVE DIRECTOR FINANCIAL REPORT

Mr. Paulsen reported that costs to date are \$721 million. Things are tracking well and continue to stay under budget. Acquisitions/mitigation are slightly over budget due to the timing of some of the acquisitions.

8. CONTRACTING ACTIONS

DA Board approval:

Mr. Paulsen reported on the following contracting actions:

- Task Order 101, Amendment 0 – Design and Construction Support – New Task Order replacing existing task orders HMG \$1,010,000
- Task Order 102, Amendment 0 – H&H, Mitigation and Permitting Support – New Task Order replacing existing task orders HMG \$610,000

- Task Order 2, Amendment 4 – Cultural Resource Investigations & Architectural Evaluations – Additional Management and Coordination, Phase I Cultural Investigations – SE4 & SE5, Phase II Architectural Evaluations, Phase II Archaeological Evaluations, Cemetery studies AECOM \$534,099
- Utility Relocation Agreement – Wild Rice River Structure Dakota Carrier Network – DCN \$612,542
- Change Order 04 – WP43G – Change Proposal 6 – Furnish and replace gravel on 49th Street SE Industrial Builders \$66,708

MOTION PASSED

Mr. Steen moved to approve contracting actions i-iv as one item and Mr. Jacobson seconded the motion. On a roll call vote, the motion carried.

9. OTHER BUSINESS

a. DA Board Approved MOUs:

Mr. Shockley provided a summary outlining the purpose and necessity for the following MOUs:

- i. Normanna Township MOU for SEAI
- ii. Stanley Township MOU for SEAI

MOTION PASSED

Mayor Carlson moved to approve items i, and ii as summarized by Mr. Shockley and Dr. Mahoney seconded the motion. On a roll call vote, the motion carried.

b. Property Acquisition Status Report

Mr. Dodds reported that two LRED properties have been settled and approximately five or six properties have been acquired this month. Negotiations are ongoing on Drain 27 and work continues on the SE-2A parcels.

10. NEXT MEETING

The next meeting will be September 27, 2021.

11. ADJOURNMENT

The meeting adjourned at 5:06 PM.